



## Meeting Minutes of AGM 2022/23

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Date: Saturday 22<sup>nd</sup> April 2023  
3.46pm – 4.11pm  
Location: Duncan McKinnon Reserve  
Minute Taker: Meikhaela Spooner, Caulfield LAC Secretary  
Meeting opened at 3.46pm

### Attendees:

|            |                  |                   |               |
|------------|------------------|-------------------|---------------|
| Committee: | Sheridan English | Meikhaela Spooner | Paul Roche    |
|            | Claire Burzacott | Julie Vun         | Jessica Roche |
|            | Andrew Mattinson | Sarah Lorentzen   | Emma McShae   |
|            | Jo Whittle       | Natalie Nielsen   | Aron Newbould |
|            | Eric Wong        |                   |               |

|               |             |             |              |
|---------------|-------------|-------------|--------------|
| Life Members: | Mary Harper | Alan Morris | Gordon Major |
|               | Pat Kaufman | Lexi Seward | Noel Seward  |

Club Voting Members: As per attendance list (120 parents in attendance)

### Apologies:

|               |                |                |          |
|---------------|----------------|----------------|----------|
| Life Members: | Russell Harper | Derek Freedman | Tom Cohn |
|               | Jan Gyles      |                |          |

|                    |              |               |              |
|--------------------|--------------|---------------|--------------|
| Committee Members: | Duane Girton | Jason Whittle | Glenn Bryant |
|                    | Tyty Lim     |               |              |

### Opening Message:

Sheridan English opened the AGM, welcoming all voting members and life members to the 53<sup>rd</sup> Annual General meeting.

### Minutes of AGM 2021/22

Call for confirmation that the previous minutes of the 2021/22 AGM were accurate and reflected what was discussed at the previous AGM was sought.

Motion: The updated minutes of the previous AGM can be accepted as a true and accurate record of the meeting.

Moved: Cath MacRae

Seconded: Stuart Ellis  
Unanimously Accepted. Yes



#### Vice President's Report:

A copy of Sheridan English's report was distributed as part of the Annual Report.

##### Key points

- We delivered 15 weeks of competition this season.
- We had 460 members, with record participation in SMR (130 athletes) and LAVic State Track and Field (86 athletes).
- CLAC hosted SMR Track and Field for the fifth consecutive year.

The opportunity for questions from the floor was called. No questions were raised.

#### Treasurer's Report: Paul Roche (PR)/ Presented by

A copy of Paul's report was distributed in the Annual Report.

##### Key points

- Income has increased by 48% while expenses have increased by 94% whilst still maintaining a profit.
- Bank balance increase to \$99,003 (an increase of 23% YOY)
- Operating profit improved by 10%

A motion was passed that the financial accounts be accepted.

Moved: Rebecca Newbould

Seconded: David Edwards

Unanimously Accepted. Yes

#### Question from the floor regarding Financial Hardship

Claire Burzacott explained families in financial stress can apply for a "Kids Get Active" voucher.

Eligible children may receive up to \$200 to cover the costs for membership and registration fees.

#### Competition Report: Sheridan English (SE)

A copy of the Competition Directors report was distributed as part of the Annual Report.

#### Registrar's Report: Claire Burzacott (CB)

A copy of report was distributed as part of the Annual Report.

#### Special Resolution – Fee Increase

NOTICE re: Registration Fees

Sheridan English passed a motion that the fees will be increased as follows:

- \$220 for the first child
- \$200 for the second child
- \$180 for the third child and subsequent children
- \$160 after Christmas

A motion was passed that the fees will increase as for the 2023/24 Season.

Moved: Rebecca Newbould

Seconded: Aron Newbould

Unanimously Accepted. Yes /



## Committee Thank you

### COMMITTEE STEPPED DOWN

Mary Harper took over the meeting and declared all committee positions open.

### NEW COMMITTEE APPOINTED

The following positions were appointed:

| <b>Executive:</b>    | <b>Nominee</b>    | <b>Outcome</b> |
|----------------------|-------------------|----------------|
| President            | No nominations    | Unappointed    |
| Vice President       | No nominations    | Unappointed    |
| Secretary            | Meikhaela Spooner | All in Favour  |
| Registrar            | Claire Burzacott  | All in Favour  |
| Treasurer            | No nominations    | Unappointed    |
| Competition Director | Sheridan English  | All in Favour  |

| <b>Non-Executive:</b>                    |                                   |                                |
|--|-----------------------------------|--------------------------------|
| Assistant Registrar (Trial)              | Julie Vun                         | All in Favour                  |
| Canteen & BBQ Coordinator                | No nominations                    | Unappointed                    |
| Coaching Coordinator                     | Duane Girtton                     | All in Favour                  |
| Communications & Media Coordinator       | No nominations                    | Unappointed                    |
| Cross Country Coordinator                | Glenn Bryant                      | All in Favour                  |
| Duty Coordinator                         | No nominations                    | Unappointed                    |
| Equipment & setup Coordinator            | Glenn Bryant                      | All in Favour                  |
| Inclusion & Child Safety Officer         | Sarah Lorentzen                   | All in Favour                  |
| Relays Coordinator                       | Duane Girtton<br>Sheridan English | All in Favour<br>All in Favour |
| Sponsorship                              | Duane Girtton                     | All in Favour                  |
| Timing Solutions Coordinator             | Mark Langham                      | All in Favour                  |
| Uniforms Coordinator                     | Natalie Nielsen                   | All in Favour                  |
| Website / Team App                       | No nominations                    | Unappointed                    |
| General - On-Track Coordinator           | No nominations                    | Unappointed                    |
| General - Results Coordinator            | No nominations                    | Unappointed                    |
| General - Weekly Competition Coordinator | No nominations                    | Unappointed                    |
| General -                                | Andrew Mattinson                  | All in Favour                  |
| General -                                | Denise Passmore                   | All in Favour                  |
| General -                                | Jo Whittle                        | All in Favour                  |
| General -                                | Emma McShae                       | All in Favour                  |

Congratulations to all nominated members and a special welcome to the newly nominated members. Signed nomination forms were received for all committee members.



NOTIFICATIONS *(open to the floor)*

Nil

Meeting officially closed at 4.11pm